

Meeting of the Working Group on the Status of Libraries in Vermont

Topics: Review of Learning and Future Plans

September 23, 2022

9am-3pm

Microsoft Teams meeting

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In-person Meeting Location: Vermont State Library 60

Washington Street, Barre, VT

Working Group members and members of the public who require a space to attend this meeting may do so at the Vermont State Library, located at 60 Washington Street, where a conference room will be set up with equipment to enable virtual attendance.

Agenda

I. Call to Order (9:00am-9:15am)

II. Changes to the Agenda (9:15am-9:20am)

III. Public Comment (9:20am-9:30am)

IV. Approval of Minutes (9:30am-9:45am)

Possible action to approve minutes of the Working Group meeting of July 22, 2022.

Explanatory document: July 22, 2022 (Draft Minutes)

https://libraries.vermont.gov/sites/libraries/files/InitiativesProjects/LibraryWorkingGroup/WorkingGroup_2022_07_22_Minutes_Draft.pdf

V. Survey Development (9:45am-10:15am)

Possible action to authorize Working Group chair to engage consultant in survey development work at a cost not-to-exceed \$12,000 funding allocated to the Department of Libraries from the General Fund.

- Public Engagement Survey
- Staffing & Salaries Survey

VI. Discussion of the Working Group: Programming (10:15am-10:45am)

- What are our key takeaways from the oral and written testimony on this topic heard on Friday, Nov 12, 2021?
- What quotations, examples, stories, or statements stood out on this topic?
- Do you think the Working Group should make any recommendations on this topic? What recommendations do you suggest? (Recommendations can be things that you'd like the Working Group to follow-up on as part of our work **or** can be things that the Working Group can recommend be followed-up on by others at the conclusion of our work)

VII. Brief Recess (10:45am-11:00am)

VIII. Discussion of the Working Group: Collections (11:00am-11:30am)

- What are our key takeaways from the oral and written testimony on this topic heard on Friday, January 14, 2022?
- What quotations, examples, stories, or statements stood out on this topic?

- Do you think the Working Group should make any recommendations on this topic? What recommendations do you suggest? (Recommendations can be things that you'd like the Working Group to follow-up on as part of our work **or** can be things that the Working Group can recommend be followed-up on by others at the conclusion of our work)

IX. Discussion of the Working Group: Facilities (11:30am-12:00pm)

- What are our key takeaways from the oral and written testimony on this topic on Friday, March 25, 2022?
- What quotations, examples, stories, or statements stood out on this topic?
- Do you think the Working Group should make any recommendations on this topic? What recommendations do you suggest? (Recommendations can be things that you'd like the Working Group to follow-up on as part of our work **or** can be things that the Working Group can recommend be followed-up on by others at the conclusion of our work)

X. Recess (12:00pm-1:30pm)

XI. Discussion of the Working Group: Technology (1:30pm-2:00pm)

- What are your key takeaways from the oral and written testimony on this topic on Friday, May 20, 2022?
- What quotations, examples, stories, or statements stood out on this topic?
- Do you think the Working Group should make any recommendations on this topic? What recommendations do you suggest? (Recommendations can be things that you'd like the Working Group to follow-up on as part of our work **or** can be things that the Working Group can recommend be followed-up on by others at the conclusion of our work)

XII. Future Meeting Topics and Dates (2:00pm-3:00pm)

Possible action to establish topics of future meetings of the Working Group

Possible action to adjust the Working Group's meeting schedule to accommodate the topics of interest to the group and ample time for report-writing

Current Calendar of Future Meetings:

- November 18, 2022
- January 27, 2023
- March 24, 2023
- May 26, 2023
- July 28, 2023
- September 22, 2023
- November 17, 2023

Preliminary list of topics:

- Inclusive Services ("Library service to individuals with disabilities")
- "Access to public programs and services"
- The Role that Libraries Play in Emergency Preparedness

- Report on findings of Public Engagement Survey
- Report on findings of Staffing and Salary Survey
- Services to Youth and Children in school and public libraries
- Continuing Education and Professional Development for library staff and trustees (including Certificate of Public Librarianship; UVM School Media Degree Program, VTLIB Continuing Education and Professional Development for Library staff, and VTLIB Continuing Education and Professional Development for Trustees)
- Library Management and Organization

Question: Would reports from Vermont Department of Libraries staff on the topics of Programming, Collections, and Technology be helpful to the Working Group?

XIII. Adjournment (3:00pm)